



## **HIGHWAY SERVICE WORKER**

(FULL TIME, HOURLY, NON-EXEMPT)

Wage Range \$18.73 – \$23.81 hourly

The Butler County Engineer's Office (BCEO), Butler County, Ohio, is seeking applicants for a **Highway Service Worker**. The Highway Service Worker will work under the general supervision of the Operations Manager and Working Supervisor and perform the tasks necessary for the construction or reconstruction and the repair and maintenance of the county highway, bridge, and culvert systems. The Highway Service Worker may be a member of a crew or may work alone.

The successful candidate for this position will be responsible for keeping roads clean and in safe repair; safe operation and maintenance of equipment and vehicles; accurate documentation of labor, equipment, and materials; working toward the objectives of the Operations Department; the safety and care of coworkers, facility, and Butler County residents.

The Highway Service Worker must have a valid Ohio Class B CDL with airbrake endorsement and fewer than 6 points. The successful candidate must have or obtain this Commercial Driver's License within 120 days of employment. The Highway Service Worker must be a high school graduate or equivalency, must be able to accept on-call duties, work flexible hours, work alone or with others, have the ability to read and write and comprehend and act upon written instruction and to know and understand policies and procedures.

The successful candidate for this position must be able to work daily and perform heavy manual labor for long periods of time in adverse weather, operate light equipment, trucks and tractors, climb ladders, shovel, deal with heights up to 55 feet, lift 100 pounds, bend, twist, stand, and walk. The Highway Service Worker must wear uniforms and safety equipment as required by OSHA and BCEO safety policy.

**The successful candidate for this position must be able to perform all of the following essential functions with or without reasonable accommodation:**

- Communicate well and work well with others and cooperate with residents of Butler County, vendors, customers, and employees of Butler County.
- Remove snow and spread chemicals and materials for snow and ice control. Must be available to perform this function during shift intervals, all hours of the day, seven days a week.
- Must operate dump trucks, skid steer loader, rubber tire loader, chipper, bucket truck; push mowers; gas powered, electric and hand tools; and tractors, all of which may be necessary for the maintenance and repair of county roads, bridges, and culverts.
- Load and unload dirt, spread gravel, stone mix and tar.
- Seal surface, clean ditches and channels.
- Place traffic signs and pavement markings.
- Backfill and relocate ditches.
- Transport tools, supplies, and materials to and from jobsites.
- Landscape construction areas, clear trees and brush.

- Erect rigging and scaffolding.
- Install signs and barricades.
- Flag for traffic control and site safety.
- Perform other functions as required by Supervisor or Manager.

**The successful candidate must perform other functions as required:**

- Perform upkeep and care of the facility.
- May be required to use cutting torch and welder.
- Fill in for building and grounds activities as needed.
- Operate fork lift truck as needed.
- Assist mechanics with the maintenance of vehicles and equipment.
- Other functions as required by Supervisor or Manager.

**Skills and Knowledge:**

- The Highway Service Worker must have knowledge of the policies and procedures of the Operations Department as they apply to the work assignments.
- Must have the ability to control traffic flow in construction areas.
- Must have the ability to recognize unsafe work zones and practices and report them to a supervisor.
- Must know the policies and procedures for purchasing and accounting as they apply to the Accounting Department and as required by the Butler County Auditor and Board of Commissioners.

**Job Location and Unusual Working Conditions:**

- Most work is performed outside where Highway Service Worker may work alone and is exposed to extremes in outdoor temperatures and weather conditions, noise, dirt, dust, grease, burns vibration, electrical and mechanical hazards, and moving traffic hazards. Exposure to unfavorable health and safety factors is frequently present and work may be exacting.
- The Highway Service Worker may experience eyestrain while plowing snow.

The employee in this position will work from the Butler County Engineer's Office. Normal hours of work are 7:30 a.m. to 4:00 p.m. Monday through Friday (winter), and 7:00 a.m. to 3:30 p.m. Monday through Friday (summer).

In addition to wages mentioned above the position includes an excellent benefits package. Please submit a cover letter, resume and salary history on or before May 18, 2018 by mail to the Butler County Engineer's Office, Attn: Alan Steele, 1921 Fairgrove Avenue, Hamilton, OH 45011 or email to [steelea@bceo.org](mailto:steelea@bceo.org).

**BCEO IS AN EQUAL OPPORTUNITY EMPLOYER**

Pursuant to the ADA Amendments Act of 2008, Butler County will consider all qualified applicants for employment, including persons with disabilities. The applicant must be able to perform the essential functions of this job with or without reasonable accommodation. Upon the request of any qualified applicant, this office will evaluate any reasonable accommodation that may be needed to enable a disabled person to participate in the application process or perform these essential duties.